



WOMEN PARLIAMENTARY CONFERENCE

For a Peaceful and Developed Great Lakes Region

INFORMATION NOTE

2nd - 5th November, 2025

Dar es Salaam - United Republic of Tanzania



INTRODUCTION

The Great Lakes Region of Africa is endowed with significant natural resources, cultural diversity, and human potential, yet continues to face complex challenges related to peace and security, governance, and sustainable development. Women and girls are disproportionately affected by conflict and instability, while women also play critical roles in peacebuilding, community resilience, recovery, and development. Despite progress in women's political participation, women remain underrepresented in decision-making processes, underscoring the need to strengthen their meaningful participation and leadership in peace, security, governance, and development, in line with the Beijing Platform for Action (1995), United Nations Security Council Resolution 1325 (2000), and relevant regional frameworks.

Against this background, the Forum of Parliaments of the International Conference on the Great Lakes Region (FP-ICGLR) will convene the Women Parliamentary Conference on Peace, Security and Development in the United Republic of Tanzania in November 2026, under the theme "For a Peaceful and Developed Great Lakes Region." Following the recommendation of the Fifteenth Ordinary Session of the Plenary Assembly of the FP-ICGLR held in Luanda, Angola, in April 2025, the Conference will bring together women parliamentarians from ICGLR Member States and other key stakeholders to exchange experiences, strengthen parliamentary collaboration, promote gender-responsive policies and legislation, and advance women's leadership in conflict prevention, peacebuilding, and sustainable development across the Region.

2. TANZANIA AT A GLANCE

- Size: about 945,087 square kilometers
- Location: Tanzania is located in East Africa, along the eastern coast of the African continent, bordering the Indian Ocean.
- Tourism: Tourism is a major contributor to the country's economy. It's known for the wildlife, natural landscapes, rich culture and pristine beaches.
- Population: approx 67 million people
- Climate: diverse climate, tropical at the coast and semi-arid in parts of the interior.
- Capital City: Dodoma
- Time zone: East Africa Time (EAT), UTC/GMT +3
- Official languages: Swahili and English.
- Cuisine: traditional and modern cooking styles, practices, foods and dishes, with English, Arab and Asian (especially Indian and Chinese) influences.

3. CONFERENCE PROGRAMME AND WORKING LANGUAGES

The Conference will take place from 2 to 5 November 2026. The detailed programme, including high-level round table, panel discussions, side events and other activities, will be circulated separately and may be updated as preparations progress.

The official working languages of the Conference are English, French and Portuguese. Simultaneous interpretation will be provided for the designated plenary sessions.

4. REGISTRATION AND ACCREDITATION

All participants are required to complete registration and accreditation requirements as early as possible. Participants may access the online registration and accreditation platform through the following link: <https://registration.gov.go.tz/events/wpc-2026>

Participants are requested to provide accurate personal and travel information, including their full name, title, institution, nationality, passport details, passport-size photo, contact information and other information requested through the registration platform.

Conference badges will be issued on the basis of the information provided during registration.

Participants are requested to wear their conference badges visibly throughout official Conference activities and to carry an appropriate form of identification.

Access to certain official and restricted areas of the Conference venue may be subject to additional accreditation and security procedures.

5. VISA REQUIREMENTS AND ENTRY INTO TANZANIA

Participants must have a valid passport with at least six (6) months' validity beyond the date of entry into Tanzania and at least one unused visa page.

There are two options for obtaining a Tanzanian visa. Participants may either apply online through the official Tanzania Immigration Services website at www.immigration.go.tz or obtain a visa on arrival at an official point of entry into Tanzania. Participants who require a visa are strongly encouraged to use the online visa application platform and to complete the necessary arrangements before travelling.

Participants who have access to a Tanzanian High Commission or Embassy may also make the necessary visa arrangements through the relevant diplomatic mission prior to their arrival.

Participants are advised to check the applicable visa requirements before travelling, as visa regulations, requirements and conditions may be amended at any time without prior notice.

6. TRAVEL ADVISORY FOR CONFERENCE PARTICIPANTS

Participants are kindly advised to book their international flights to Julius Nyerere International Airport (JNIA) in Dar es Salaam, Tanzania.

The following Airlines fly directly to Julius Nyerere International Airport.



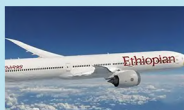
Air Tanzania

<http://www.airtanzania.co.tz>



Precision Air

<http://www.airtanzania.co.tz>



Ethiopian Airways

<http://www.ethiopiaairlines.com>



South African Airways

<http://www.flysaa.com>



Rwanda Airways

<http://www.rwandair.com>



Qatar Airways

<http://www.qatarairways.com>



Kenya Airways

<http://www.kenya-airways.com>



Emirates Airline

<https://www.emirates.com>

Special Air Tanzania Conference Fare

Please note that Air Tanzania (ATCL) is offering special discounted airfares for participants attending the 2026 Women's Parliamentary Conference (WPC 2026). Delegates who choose Air Tanzania are advised to contact the General Secretariat of FP-ICGLR for more information.

7. ARRIVAL, AIRPORT RECEPTION AND TRANSFERS

The Organisers will coordinate airport reception and ground transportation for registered participants in accordance with the Conference arrangements.

Participants are therefore requested to share accurate arrival and departure information with the General Secretariat of FP-ICGLR.

The organizers will deploy Protocol Agents to facilitate participants' arrival and onward arrangements. The Protocol Agents will be clearly identifiable and will be holding signs bearing the inscription: "WPC 2026"

8. ACCOMODATION

All hotels in the attached list are located within the city centre, with most situated approximately 1–3 kilometres from major government institutions and conference facilities. To facilitate transportation and security arrangements, participants are encouraged to book their accommodation in hotels located in the vicinity of the meeting venue.

Participants are advised to make their accommodation bookings directly with their preferred hotel by email, copying the WPC Secretariat on the correspondence. This will enable the Secretariat to monitor and coordinate accommodation arrangements and ensure that participants' reservations are captured under the negotiated rates secured for the Women's Parliamentary Conference (WPC). Participants are encouraged to make their reservations as early as possible to secure availability and facilitate the necessary logistical and security arrangements.

9. TRANSPORT & LOGISTICS

Transportation will be arranged for registered participants for designated official Conference activities, in accordance with the transport plan.

Participants are requested to:

- a. carry their identification and Conference badge at all times;
- b. observe the designated departure and pick-up times;
- c. report promptly to designated transport points;
- d. inform the Conference Secretariat in advance of any changes affecting their transport arrangements; and
- e. follow instructions issued by the Transport and Logistics Team.

Any changes to the transport schedule will be communicated through the designated Conference communication channels.

10. OFFICIAL DOCUMENTS AND CONFERENCE MATERIALS

The Conference programme, concept note, background documents, speakers' information, session documents, logistical notices and other relevant materials will be made available to participants through the designated Conference communication channels.

Participants are encouraged to review the programme and relevant documents before the Conference and to bring electronic or printed copies of documents that may be required for their official participation.

Participants are encouraged to support environmentally responsible Conference practices by limiting unnecessary printing, using electronic documents where possible, reducing single-use plastics and disposing of waste in designated facilities.

11. ENVIRONMENTAL AND CONFERENCE PRACTICES

Participants are encouraged to support environmentally responsible Conference practices by limiting unnecessary printing, using electronic documents where possible, reducing single-use plastics and disposing of waste in designated facilities.

Participants are also encouraged to respect the facilities of the Host Government, the Conference venue, and hotels, and to observe applicable local regulations.

12. HEALTH MEASURES

12.1. YELLOW FEVER VACCINATION REQUIREMENT

Travelers arriving in Tanzania from countries where yellow fever is endemic are required to present a valid Yellow Fever Vaccination Certificate (commonly known as the yellow card). This regulation also applies to travelers who transit for more than 12 hours through any yellow fever risk country before entering Tanzania.

At the Julius Nyerere International Airport, Port Health Officers may request to view the certificate if a traveler's route indicates possible exposure. Travelers without valid proof of vaccination may be required to receive the vaccine upon arrival or, in some cases, undergo a short period of quarantine. Delegates are therefore strongly encouraged to carry their vaccination cards to ensure smooth entry and avoid any inconveniences.

12.2. TRAVELLER HEALTH SURVEILLANCE FORM

For your safety and the well-being of those around you, travellers arriving from or transiting through countries affected by Mpox or Marburg are required to complete the Traveller Health Surveillance Form online within 24 hours before travel or upon arrival in Tanzania.

To complete the form, access the AfyaMsafiri online platform and enter your passport or identification document number to retrieve the form, then proceed to complete the required sections.

AfyaMsafiri – Traveller Health Surveillance System: www.afyamsafiri.moh.go.tz

Travellers are encouraged to complete the form before arrival to facilitate the health screening process.

13. SECURITY AND PERSONAL SAFETY

Participants are advised to exercise normal precautions throughout their stay in Dar es Salaam and to remain attentive to their personal belongings and official documents.

Participants should:

- a. keep passports, cash, electronic devices and other valuables secure;
- b. avoid carrying unnecessary valuables during Conference activities;
- c. use designated Conference transportation where provided;
- d. follow instructions from Conference security and protocol personnel;
- e. remain within designated Conference and accommodation areas when required; and
- f. immediately report any security or safety concern to the Conference Secretariat or the relevant Tanzanian authorities. Specific security arrangements may apply to high-level dignitaries and official delegations.

14. DRESS CODE

Participants are expected to observe formal business or appropriate national/traditional attire during official Conference sessions and protocol events.

For the Opening Ceremony, high-level meetings and official receptions, participants are encouraged to wear formal or national/traditional attire appropriate to the nature of the occasion.

Participants attending informal or cultural activities may wear smart-casual attire, taking into account local customs and prevailing weather conditions.

15. COMMUNICATION AND INTERNET SERVICES

The international code for Tanzania is (+255), local SIM Cards are accessible at the airport. Complimentary internet services will be available at the venue of the Conference as well as at respective hotels.

16. CURRENCY EXCHANGE

The official currency in Tanzania is the Tanzanian Shilling (TZS). Foreign currency notes of all major currencies are accepted by Banks and Bureau de Change and Hotels. The United States Dollar, British Sterling Pound and the Euro are easily convertible. The Regional Secretariat recommends all exchanges to be done in Commercial Banks.

As of 23rd November, 2026, the currency exchange is in the following approximate rates:

CURRENCY	BUYING	SELLING
EUR	3 014 8289	3 044,9772
GBP	3 515,4579	3 550,6125
KES	20,3096	20,5127
RWF	1,7807	1,7985
UGX	0,674	0,6808
USD	2 632,1188	2 658,44

17. BANKING SERVICES

A. Banking hours are as follows:

- (i) Mondays to Fridays - 0830 hours to 1600 hours
- (ii) Saturday - 0830 hours to 1300hrs.
- (iii) Sunday- Closed

B. Major credit cards

The following credit and debit cards are accepted in Tanzania banks and in most hotels and restaurants:

- (i) American Express
- (ii) Master Card
- (iii) Visa card

18. MISCELLANEOUS

Bring power adapters Type G. The electrical voltage used in Tanzania is 220V-240V. Travelers are advised to equip themselves with a multi-socket adaptor that fits both round and square plugs in most residential facilities.

19. Contact Persons

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Events Coordinator

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josephmsengi80@gmail.com

Kindly C.C.: isaura.vicente@fpcirgl.org and secretariat@fpcirgl.org

The General Secretariat of the FP-ICGLR looks forward to welcoming you to Dar es Salaam.



2026

WOMEN PARLIAMENTARY CONFERENCE
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Accommodation Options - WPC 2026

Dar es Salaam, Tanzania

Rates are quoted by each hotel directly and are subject to change and availability. Unless noted otherwise, rates are per room, per night. **B&B** = Bed & Breakfast, **HB** = Half Board, **FB** = Full Board.

1. Colosseum Hotel

sales@colosseumtz.com · +255 683 130 888 / +255 222 666 655

Room Type	Single	Double	Notes
Single Room	110 USD	–	
Double Room	–	125 USD	
Suite	155 USD	155 USD	

2. Four Points by Sheraton

reservations@fourpointsdaressalaam.com

Room Type	Single	Double	Notes
Deluxe Room (Pool & City View)	145 USD	165 USD	
Deluxe Room (Harbour View)	165 USD	185 USD	
Premium Executive Room (Partial City View)	205 USD	225 USD	
Suite (Harbour View)	350 USD	350 USD	

3. King Jada Hotel

+255 760 410 0 · Sania

Room Type	Single	Double	Notes
Standard Deluxe Room	110 USD	–	
Business Suite	150 USD	–	

Extra person: USD 20 per night (single or double room).

4. ONOMO Hotel

Nassor Ramadhan · +255 22 234 3434 / +255 677 343 434 · reservations.daressalaam@onomohotel.com

Room Type	Single	Double	Notes
Standard Room	90 USD	–	
Twin Room	100 USD	–	
Executive Room	110 USD	–	
Junior Suite	130 USD	–	

Rates are for single occupancy. Additional guest sharing the room: USD 18 per night.

5. Delta Hotels Marriott

leah.mwakalinga@opulenthotelgroup.com · DARDE_Reservations@deltadaressalaam.com

Room Type	Single	Double	Notes
Standard Studio Room, B&B	165 USD	185 USD	Tourism Development levy: 1% of room rate

6. Element by Westin

Andrew.Mkony@elementdaressalaam.com · cc: Caroline.Kigallu@elementdaressalaam.com

Room Type	Single	Double	Notes
Standard Studio Room, B&B	175 USD	195 USD	Tourism Development levy: 1% of room rate

7. Golden Tulip Masaki

Contact: +255 693 370 036

Room Type	Single	Double	Notes
Standard Room	100 USD	120 USD	
Superior Room	120 USD	140 USD	

Room Type	Single	Double	Notes
Executive Suite	200 USD	240 USD	
Diplomatic Suite	320 USD	340 USD	

Extra bed: USD 20 per night, includes breakfast.

8. Tiffany Diamond Hotels – Indira Gathi Unit

Salestdh@tiffanydiamondhotels.com · +255 677 200 942

Room Type	Single	Double	Notes
Superior Room	80 USD (B&B) / 95 USD (HB) / 110 USD (FB)	–	
Junior Suite	140 USD (B&B) / 155 USD (HB) / 170 USD (FB)	–	
Executive Suite	160 USD (B&B) / 175 USD (HB) / 190 USD (FB)	–	
Diplomatic Suite	180 USD (B&B) / 195 USD (HB) / 210 USD (FB)	–	

B&B = Bed & Breakfast, HB = Half Board, FB = Full Board.

9. Tiffany Diamond Hotels – Makunganya

Salestdh@tiffanydiamondhotels.com · +255 677 200 942

Room Type	Single	Double	Notes
Deluxe Room	90 USD (B&B) / 105 USD (HB) / 120 USD (FB)	–	
Superior Room	110 USD (B&B) / 125 USD (HB) / 140 USD (FB)	–	
Executive Room	120 USD (B&B) / 135 USD (HB) / 150 USD (FB)	–	
Executive Suite	180 USD (B&B) / 195 USD (HB) / 210 USD (FB)	–	

B&B = Bed & Breakfast, HB = Half Board, FB = Full Board.

10. Crowne Plaza

Room Type	Single	Double	Notes
Standard Queen & Twin Room, B&B	TZS 351,000	TZS 405,000	
One-Bedroom Suite, B&B	TZS 675,000	TZS 728,000	
Two-Bedroom Suite, B&B	TZS 987,000	TZS 1,092,000	

11. Johari Rotana

res.johari@rotana.com

Room Type	Single	Double	Notes
Standard City View	272 USD	–	
Standard Sea View	298 USD	–	
Classic Suite	358 USD	–	
Club Rotana	348 USD	–	
Deluxe Suite	409 USD	–	
Premium Suite	434 USD	–	

Rates are for single occupancy. Each extra adult guest: USD 25 per night.

12. Seacliff

reservations@hotelseacliff.com · +255 757 964 444

Room Type	Single	Double	Notes
Deluxe City View Room	475,000 Tsh	587,000 Tsh	
Deluxe Sea View Room	525,000 Tsh	637,000 Tsh	
Superior Deluxe Room	710,000 Tsh	822,000 Tsh	
Executive Room	840,000 Tsh	962,000 Tsh	
Junior Suite	895,000 Tsh	1,007,000 Tsh	
Executive Suite	950,000 Tsh	1,062,000 Tsh	
Amani Suite	1,500,000 Tsh	1,612,000 Tsh	
Presidential Suite	1,500,000 Tsh	1,612,000 Tsh	
Village Standard Single Bed	195,000 Tsh	–	

Room Type	Single	Double	Notes
Village Standard Double Bed	195,000 Tsh	307,000 Tsh	
Village Superior	280,000 Tsh	392,000 Tsh	

13. Hyatt Regency
reservation.kilimanjaro@hyatt.com

Room Type	Single	Double	Notes
Standard King City View	632,077 Tsh	711,577 Tsh	
Standard King Sea View	689,000 Tsh	769,725 Tsh	
Standard Club City View	780,000 Tsh	859,500 Tsh	
Standard Club Sea View	871,000 Tsh	950,500 Tsh	
Regency Suite	2,709,705 Tsh	2,709,705 Tsh	

14. Oysterbay Suites

Room Type	Single	Double	Notes
Rates	Awaiting response from hotel	–	

15. Holiday Inn
+255 786 800 864 · academy@holidayinn.co.tz

Room Type	Single	Double	Notes
Standard Room	109 USD	119 USD	
Executive Room	129 USD	139 USD	
Suite Room	139 USD	149 USD	

16. Golden Tulip City Center
+255 765 835 993 · irene

Room Type	Single	Double	Notes
Standard / Superior	\$89	\$105	
Deluxe	\$105	\$115	
Junior Suite	\$125	\$136	
Studio	\$135	\$147	
Family Suite	\$165 (max 4 adults)	–	